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COUNTY GUIDE: JEFFERSON COUNTY MO TITLE PLANT INFORMATION

Rev. 201606

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Overview:

This document will cover plant information applicable to Jefferson County Missouri. For information on DTS2, please see the services guides on the DataTrace University home page.

The recommended desktop configurations for the Data Trace customers running our search system and the Arb Map website are included in the documentation folder on the Data Trace – Customer Web website and the documentation folder on the Arb Map website.

Data Trace - Customer Webhttp://download.edatatrace.com/accesscustomer

Arb Map website: http://arbs.edatatrace.com

For DTS2 guides and eLearning content: http://www.datatracetitle.com/data-trace-university

BEST PRACTICE: Remember, when working with DTS2, always work with DataTree and the ARB map website as well. Batch imaging in the Data Trace Search System is a great tool for requesting multiple documents with no range.

DataTree for the Desktop (DTD):

When using DTD to search and order images, note that the application will display the date and document number range available to the application.

Available image types for Jefferson County MO.

If you use DTD in conjunction with DTS2, please note the following:

Deeds Book.Page from (1966-1985): 387.1 (01/10/1966) through 772 (03/28/1985): Part of these images are temporarily stored in the ARB Map website and will be added to Data Tree at a later date.
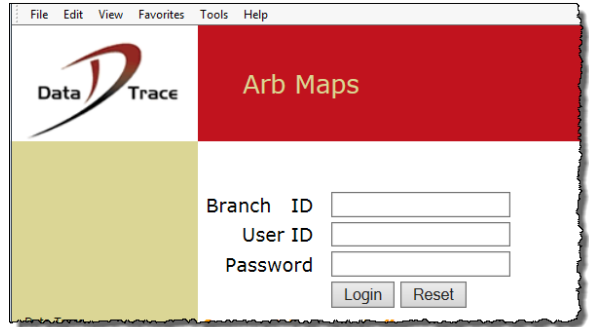
Deeds (Newer) Book.Page from 1 through 1146: Part of these images are temporarily stored in the ARB Map website and will be added to Data Tree at a later date.

Deed of Trust Book.Page from 369.575 (08/26/1966) to 615.999 (07/23/1981): Part of these images are temporarily stored in the ARB Map website and will be added to Data Tree at a later date.
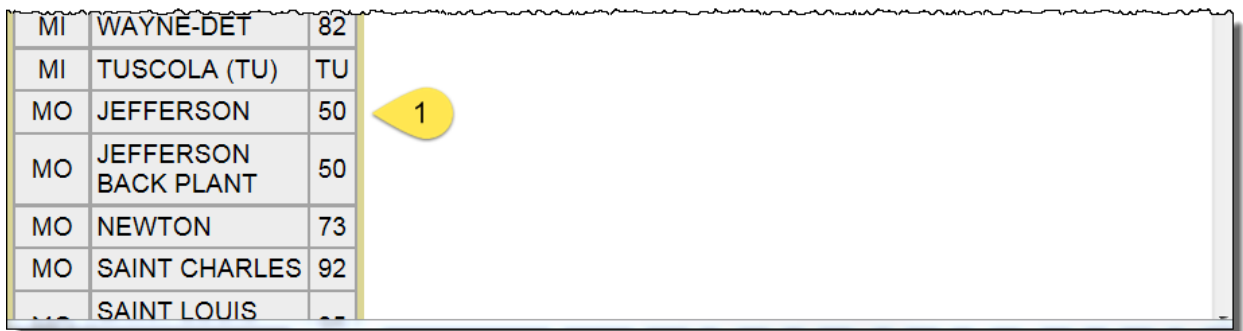
Quit Claim Deed book.page Volume 1 through 12. These images are currently stored on the ARB Map Website and will added to data tree at a later date.

ARB Map Website

Log into the ARB site using your DTS2 credentials.

Choose the MO – Jefferson - 50 tab on the left side of the ARB Map Website.

MO – Jefferson – 50

You can click on submit to view all available maps or type in a Township/Survey or Range/Township. Under the map you select you may see additional Quarter Sections or Fractional maps which break down the section or survey further.

Clicking on one of the hyperlinks will drill down into the images for that particular set of map.

Click on the image to download and view that map. Note that different browsers will handle the download differently. Consult with your IT department for assistance on downloading files.

MO - Jefferson Back Plant – 50

Selecting the Jefferson Back Plant option will provide the list of choices shown below.

Chain Books: Under the Chain Book tab you will see a variety of geographically organized index books, such as; Section-Township-Range, Survey's.

> **Sec-Twp-Rng Chain Books:** These books are Geographical indexed and organized by Section, Township and Range. These books would be used to chain back any search prior to 1992

> **Survey Chain Books**: These books are Geographical indexed and organized by Survey number. These books would be used to chain back any search prior to 1992.

> **Abstract of Titles**: There are two books which are Geographical indexed and organized by Section-Township-Range and range from the early 1800's through 1933. These books would be used to chain back any search prior to 1934.

Abstract of Town Lots: There are 2 books which are Geographical indexed and organized by Survey and Town Lot number. They range and range from the early 1800's through 1933. These books would be used to chain back any search prior to 1934.

United States Surveys: These books are Geographical indexed and United States Survey number. They range and range from the early 1800's through 1933. These books would be used to chain back any search prior to 1934.

Subdivision Chain Books: These books are Geographical indexed and organized alphabetically by Subdivision Name. These books would be used to chain back any search prior to 1992.

Prior to Chain Books: These books are geographical indexed and organized by Section-Township-Range, Subdivision name and Survey number. Timeframe covered by each individual book varies, please look at the start of the index for beginning date.

Court Index Cards: Court index cards consist of lien, court case information such as: Affidavit, Articles of Incorporation, Declaratory Judgment, Federal Tax Lien, Franchise Tax Lien, Judgment lien, Mechanic Lien, Name Change, Power of Attorney, Probate case, State Tax Lien, Transcript, Will & various other document types. (1930 through 1991)

Deed Letter Volumes: Indexed as Book. Page. Contain volumes A through Z – covers 04/01/1818 thru 02/01/1869 – These have been indexed in groups of one-hundred, due to the difficulty in determining the beginning and ending of each document. Example: Volume A Page 55 would be found under the letter deeds A_1_100, which is volume A and pages 1 through 100.

The images for the document types listed below are temporarily being stored on the ARB Map Website and will be added to DataTree for the Desktop at a later date.

Warranty Deeds – carried as Book.Page - 1 through 772

Deed of Trust – Book.Page Volume 1 through 692

Quit Claim Deed – Book.Page - Volume 1 through 12

Deeds (Newer) – Book.Page - Volumes 1 through 1146

Chain Books: Selecting the Chain Books option and clicking Submit will provide the following options for Section Township Range (STR), Subdivision (SUB) and Surveys (SVY).

Section Township Range

Survey

Subdivision